

# GLASA Referee Academy



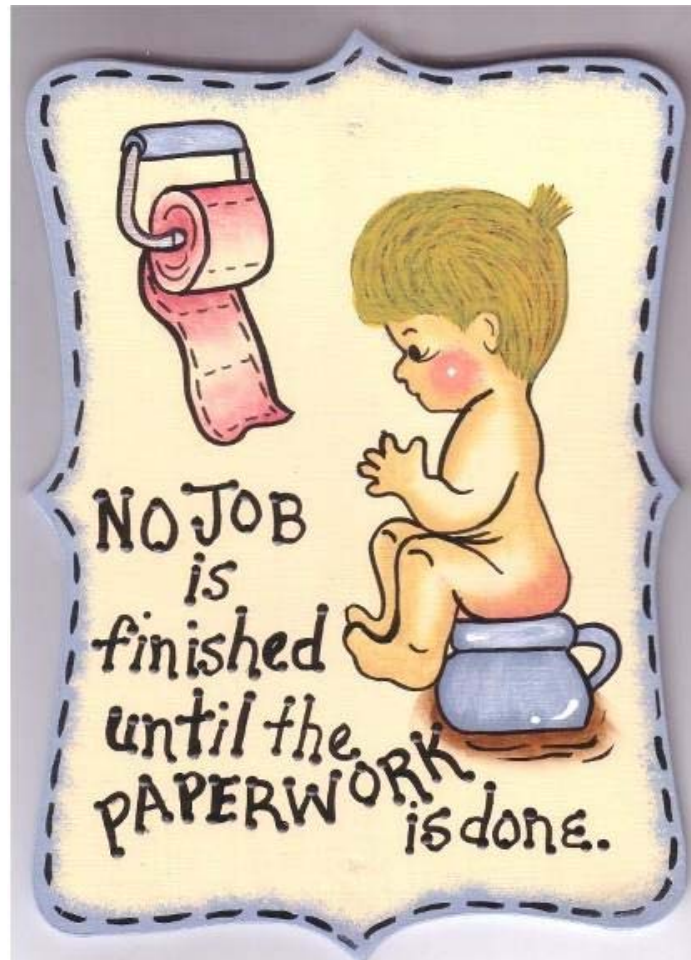
## MISCONDUCT REPORT WRITING

**January 23, 2011**

**Arthur: ROB KUCENSKI  
Grade 5**

**Edited by: Jim Parker 8.10.2011**

# Misconduct Report Writing



# First Example



<http://www.usoccer.com/News/Referee-Programs/2010/05/2010-Referee-Week-In-Review-Week-9.aspx#oid=hra2ZmMToE2qa514uk39ioxDqjiL98sq>

- View video clip #1.
- While the article discusses why this should be a send off, write up a match report for this caution.

# Misconduct Report Timing

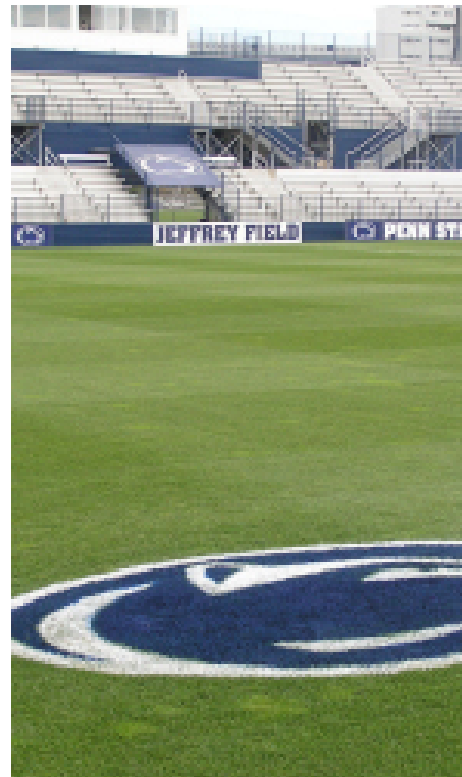


Must complete report and submit to appropriate authorities **within 48 hours of the end of the match**

- Typically this is because A&D committee needs to address situation prior to the players next match
- Facts are usually fresher in your mind
- Sometimes late reports can lead to dismissal of any action against a player, team or coach
- In tournaments, reports may be required immediately after the match or before you leave the complex

# “Appropriate Authorities”

- GLASA matches
- NMCSL matches
- LHGCL matches
- Boys Classic League matches
- NTPSA matches
- Plano Premier matches
- Other matches



# 7 Reasons for a Misconduct Report



- 1. Administrative Issues**
- 2. Issues with Field**
- 3. Severe Injury**
- 4. Caution**
- 5. Send off**
- 6. Game Termination**
- 7. Referee Assault**

**Just the facts, mam.  
Just the facts.**



# Just the Facts, Ma'am



- **Date/Time of Match**
- **Referee Crew**
- **Home and Visiting Teams**
- **Age/Gender**
- **Final Score**
- **League (appropriate authority)**
- **Object of the Report**
  - **Person's team**
  - **Person's number (if applicable)**
  - **Time of incident**
  - **Reason for Misconduct**

# Details of the Offense



- Audience of the report were not at the field and not familiar with the details
- A&D committee relies on your information to decide what action to take
- Incomplete, late or inaccurate reports could lead to lighter sanctions
- Need to “paint a picture” of what happened
  - When it occurred
  - Who was involved
  - How the misconduct happened
  - What happened after the misconduct
- **NO OPINIONS OR RECOMMENDATIONS**

# Misconduct Report Example



"In the 79<sup>th</sup> minute of play, the Red team was building an attack near midfield. Red player #19 was in possession of the ball at his feet and was looking downfield to distribute the ball. As he was doing so, Blue player #7 (Bob Martinez) tackled Red #19 from behind using excessive force, with cleats up, making forceful contact with the player's calf and clearly endangering the safety of the opponent. Play was stopped, and the trainer for the Red team was called onto the field to treat #19. Mr. Martinez was shown the red card and sent-off for Serious Foul Play (Law 12). Mr. Martinez did not leave the field of play immediately. Rather, he remained on the field for thirty to forty seconds, haranguing the referee concerning the red card. After being restrained by his teammates, he did finally leave the field without further incident. Red player #19 was assisted from the field with an apparent injury to his left calf. After a substitute entered the field to replace the injured player, play was restarted with a direct free kick for the Red team at the spot of the foul. The score was 2-1 in favor of the home team at this time."

206 words worth a picture?



# Helpful Hints



- **Keep good records during the match even if you are an AR**
- **At halftime and after the match, compare notes with your crew. VERIFY!**
- **At the end of the match, make sure the player's number / name is on the roster**
- **Learn from your mistakes. If you have trouble remembering teams, write the team's color on the roster when they give it to you.**
- **Look on league website for report templates and submission methods**

# Buzz Words



- “ In my opinion “
- “ Match continued without further incident from (player’s name)”
- Use the player’s name
- Careless; persistence; dissent; hard object to soft body
- Note time in report
- How play was restarted

# Things to be aware of...



- **Difference between Serious Foul Play and Violent Conduct**
- **Foul and Abusive Language requires you to note what was said**
- **Reasons you can caution/send off Players. Substitutes. Coaches. Fans.**
- **Just the facts...no conjecture or commentary**
- **Seven magic words...(if) in the opinion of the Referee**
- **Reports and Taking of Kicks from the Penalty Mark**
- **Careless...Reckless...Excessive Force (CREF)**
- **Direct Send Off compared to Second Caution**

# Last Example



<http://www.usoccer.com/News/Referee-Programs/2010/05/2010-Referee-Week-In-Review-Week-9.aspx#oid=hra2ZmMToE2qa514uk39ioxDqjiL98sq>

**View video clip #3. While the article discusses why this should be a send off, write up a match report for this caution.**

**Compare the details of this report to the first sample report we wrote at the beginning. Will the A&D committee have a pretty good picture of what happened based on your report?**